

Donna's 2015/2016 Piano Lesson Policy

Weekly Private Half Hour, 45 minute or 60 minute lessons are taught the beginning of August through the end of May. A limited number of lessons are taught in June and July on a per lesson basis (\$22/lesson).

Tuition is:

\$90 per month or \$450 per semester for weekly 1/2 hour lessons

\$135 per month or \$675 per semester for weekly 45 minute lessons

\$180 per month or \$900 per semester for weekly 1 hour lessons

Semester payments are due the first week of July and the first week of December. Monthly payments are due in May or by first week of July (whichever you prefer) and at the first lesson of the month thereafter for a total of 10 payments. Please feel free to write postdated checks and give them to me if you think you may forget to pay each month OR set up monthly automatic drafts through your bank's online banking. I will email invoices as a courtesy and sometimes the costs of additional books are added to the monthly amount due. My rates are based on an average of 40 lessons, 2 recitals per year, sheet music provided during the year, Piano Maestro subscription and the maintenance of my piano and studio.

Your tuition rate is either a monthly rate or a semester rate and is the same each month/semester even though some months will have 5 lessons and others 4, 3 or even 2. I do not offer credits, refunds or makeups for lessons missed by the student. The tuition reserves and guarantees your child's time-slot as my piano student. A Swap List is available if you would like to be put on that for those weeks when you know ahead of time the student will not be able to make their lesson and you would like to swap lesson times with another student. If I must cancel a lesson, a makeup lesson will be scheduled at a mutually convenient time for both of us. If a time cannot be agreed upon shortly after the cancelled lesson, then an extra lesson will be given after the end of the semester or school year. Refunds will not be issued except where a semester has been paid for and lessons are terminated before the end of the semester or if an emergency comes up and I must miss several weeks of lessons.

If lessons must be terminated, please provide a 30 day written notice or one month's tuition in lieu of the notice. The first semester starts at the beginning of August and goes through the end of December. The second semester starts at the beginning of January and goes through the end of May. Returning students who elect to start after the beginning of August must pay the full tuition rate for the semester or the monthly payments for all 10 months. If slots are available and a new student starts after the beginning of the semester, their tuition will be prorated based on their start date. Tuition does not cover the costs of books. Books cost approximately \$22.40 - \$31.95 per level. The cost of the 2 recitals is calculated into the tuition rate. There are 2 recitals per year. There will be a late fee of \$15 assessed after the 15th of the month.

The following are observed holidays and non-teaching days:

Labor Day – September 7, 2015

**Fall Break as scheduled in the Douglas County School District Conventional School Calendar -
October 12 – 16, 2015.**

Wednesday, Thursday & Friday of Thanksgiving Week - November 25, 26 & 27, 2015

**Winter Break as scheduled in the Douglas County School District Conventional School Calendar –
December 21, 2015 – January 1, 2016**

**Spring Break as scheduled in the Douglas County School District Conventional School Calendar -
March 21 – 25, 2016**

Memorial Day – May 30, 2016

June and July – I teach a limited schedule throughout the Summer Break. Please call or email me to verify dates and schedule lessons. 303-919-7053 or donnaarrants@comcast.net

My students must have either a functional acoustic piano or an 88 weighted and touch sensitive key keyboard with attached pedals and proper piano bench at home to practice on (like the Roland RP-301, Casio PX850, Casio AP250 Celviano, Yamaha ARIUS YDP-161 or Yamaha DGX-530). A properly tuned, fully functioning acoustic piano is definitely better at preparing the student for recitals and will encourage the student to reach his/her full potential at the piano.

Lessons may be at your home or mine and may be in the morning, afternoon or early evening. If you choose to have me teach at your home, there is a \$50 per month premium for In-Home Lessons. For homes further than 5 miles from my home, there will be an additional charge for the extra mileage and the charge would be based on \$.75 per mile, round trip.

Students are expected to practice “at least” 5 days a week. I understand that extenuating circumstances may arise that will hinder their ability to practice the minimum 5 days every week. However, I expect to see a genuine effort being put forth towards practice. My students must be respectful towards me and my instructions during the lessons and it must be obvious that they are practicing on a regular basis; otherwise the student may be subject to dismissal. Parents are expected to make sure the students have the proper instrument, attend lessons regularly and practice. Parents may sit in on lessons but it is distracting to the student and the teacher when parents try to provide instruction or advice during the lesson. Please save your comments and questions for before or after the lesson, or in an email or phone call to the teacher.

Parking & Arrival: Please park parallel to the curb in front of any home on my street but please do not park in front of any drive way. If your child arrives for their lesson while I am still teaching the student before them, please advise them to wait in the foyer so that the student I am teaching does not get distracted. Please try to arrive promptly at their appointed lesson time and pick them up on time.

Piano Lessons Enrollment/Registration Form

2015 – 2016

Student/Parent Information Sheet

Please fill out what is applicable / in the event of an emergency and return this form to me.

How did you hear about me? _____ Referral Name: _____

Primary Contact Information:

Contact #1 First Name: _____ Last Name: _____ Relation _____

Home Phone: _____ Cell #: _____ Work #: _____

Email: (emails are kept confidential)

Address: _____

City/Zip: _____

Contact #2 First Name: _____ Last Name: _____ Relation _____

Home Phone: _____ Cell #: _____ Work #: _____

Email: (emails are kept confidential)

Address: _____

Emergency Contact Info:
(Other than listed above) _____

Student's Information

First Name: _____ Last Name: _____

Gender: F/M _____ Birth Date: _____

Student Email: _____

School: _____ Grade: _____

Parent/Student Contract

Please Sign, Date and Return this Registration/Contract to Donna Arrants 10971 Bellbrook Cir. Highlands Ranch, CO 80130 or donnaarrants@comcast.net

I have read and understand Donna's 2015/2016 Piano Lesson Policy. I understand the reserved lesson time is our personal and financial responsibility. I understand there are 10 months of lessons with the fee remaining the same whether there are 2, 3, 4, or 5 lessons per month. I understand that I am enrolling my child for 10 months of private piano lessons with Donna Arrants (or if a new student starting mid-year, until the end of May of the 2015/2016 school year). I understand regular practice is expected and we will work toward improvement at each lesson and practice time. I understand the student's obligation to practice regularly and be respectful towards Ms. Donna and her instructions during the lessons; otherwise the student may be subject to dismissal. By signing this agreement, I also hereby agree that Donna Arrants Piano Studio and Donna Arrants is not responsible or liable for any injuries sustained on the studio premises or the surrounding premises as well as recital locations.

Student Name or Signature: _____

Parent or Guardian Signature & Date: _____